



Dear Parents and Guardians,

Thank you for registering for our Northwest Park and Summer Nature Camp 2017 camp. Nature Camp provides pre-school through grade 8 youth with the opportunity to learn about nature while enjoying a variety of fun activities within a camp community. We are excited for another fun season with our campers, where we will focus our daily activities with the theme of the week. What a great way for youth to actively experience nature, outdoor living skills, science and agriculture while engaging in a variety of fun learning and great traditional camp activities.

Summer 2017 brings energetic and qualified staff whom have been trained in procedures that help maintain the safety of your child. With health and safety as a main ingredient to a successful camp, please keep in mind that the following forms must be filled out and returned to teachers by the first day of camp or we cannot allow your child to participate. These forms will be kept confidential.

- Medical Form
- Pick up authorization form
- Bug spray/sunscreen permission form
- Camper discipline form

In order for your child to have the best camp experience, please be sure to pack them a backpack filled with the following items: a refillable water bottle, sunscreen, bug spray, hat (sun protection), a long sleeved shirt or sweatshirt, and a change of clothes (mostly socks). When dressing child for camp, please remember this is Nature Camp, and there is a lot of fun in getting dirty. If your child is in Pre-Kindergarten, please pack them with a mid-morning snack. If your child is in older camps, please pack them a lunch and two snacks.

I look forward to meeting each of you. If you have any questions or concerns please feel free to contact me via phone at 860-285-1886, or email at [filer@townofwindsorct.com](mailto:filer@townofwindsorct.com)

Sincerely,  
Jen Filer  
Camp Director

## NORTHWEST PARK CAMP HEALTH RECORD

### General Information:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_ Grade In Fall: \_\_\_\_\_ Sex: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone (Parent/Guardian): \_\_\_\_\_

Parent/Guardian Name(s) \_\_\_\_\_

Cell Phone (Parent/Guardian): \_\_\_\_\_

### In the case of an emergency, please notify:

1.) Name: \_\_\_\_\_ Phone Number(s): \_\_\_\_\_

2.) Name: \_\_\_\_\_ Phone Number(s): \_\_\_\_\_

3.) Name: \_\_\_\_\_ Phone Number(s): \_\_\_\_\_

Family Physician: \_\_\_\_\_ Phone Number(s): \_\_\_\_\_

It is important for Nature Camp Staff to be fully aware of allergies, chronic or recurring illnesses, or physical limitations of your child, as well as any medications your child is taking.

### Please list and briefly explain the following:

Chronic or serious illness: \_\_\_\_\_

Allergies: \_\_\_\_\_

Current Medications: \_\_\_\_\_

Prior Injuries: \_\_\_\_\_

Has your child ever had a bee sting?    YES    NO    Reaction: \_\_\_\_\_

If Northwest Park staff determines that a medical emergency exists, our policy is to call 911 and then we will call the three emergency contacts. If the first emergency contact cannot be reached, the second will be tried, and then the third. If none of the contacts are reachable, Northwest Park will contact Dr. Christopher Schuck with Windsor Pedicorp.

To the best of my knowledge, my child \_\_\_\_\_ is in good physical health and is able to fully participate in all Nature Camp activities. I understand and give my consent to the medical procedures as described above.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Pick Up Authorization Form

I \_\_\_\_\_ give permission to  
parent /guardian

\_\_\_\_\_ following person to pick

\_\_\_\_\_ up from Northwest Park and Nature Center on  
child's name

\_\_\_\_\_. Persons not mentioned on this form do not have permission to pick  
up!

Date

**Please see Camp Director if there are any questions or concerns.**

\_\_\_\_\_  
Parent/guardian signature

\_\_\_\_\_  
date

Permission slip to  
Apply Bug Repellent and Sunscreen  
Grades Pre-K through 1st

Childs Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Childs grade in fall: \_\_\_\_\_

Address: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Type of Sunscreen/Bug repellent: \_\_\_\_\_

Time of day Sunscreen/Bug repellent should be administered: \_\_\_\_\_

Date of Camp(s): \_\_\_\_\_

Special Instructions: \_\_\_\_\_

Participant Agreement

I \_\_\_\_\_ give permission to Northwest Park  
(Parent/Guardian)

and Nature Center Staff to apply \_\_\_\_\_  
(Type of Bug Spray and/or Sunscreen)

to my child, \_\_\_\_\_  
(Childs Name)

All sunscreen and bug repellent must be labeled with the child's first and last name

I have tried this product on my child before; he/she did not have any type of reaction.  
Northwest Park and Nature Center is to be held harmless if a reaction does occur. Northwest  
Park is not responsible if the child applies his/her own sunscreen/repellent.

\_\_\_\_\_  
(Parent/Guardian signature)

\_\_\_\_\_  
(Date)

Permission slip to  
Apply Bug Repellent and Sunscreen  
Grades 2<sup>nd</sup> -8<sup>th</sup>

Childs Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Childs grade in fall: \_\_\_\_\_

Address: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Type of Sunscreen/Bug repellent: \_\_\_\_\_

Time of day Sunscreen/Bug repellent should be administered: \_\_\_\_\_

Date of Camp(s): \_\_\_\_\_

Special Instructions: \_\_\_\_\_

Participant Agreement

I \_\_\_\_\_ give permission to my child,  
(Parent/Guardian)

\_\_\_\_\_, to apply \_\_\_\_\_  
(Child's name) (Type of bug spray and/or sunscreen)  
to his or herself.

All sun lotions and bug repellent must be labeled with the child's first and last name

I have tried this product on my child before; he/she did not have any type of reaction.  
Northwest Park and Nature Center is to be held harmless if a reaction does occur. Northwest  
Park is not responsible if the child applies his/her own sunscreen/repellent.

\_\_\_\_\_  
(Parent/Guardian signature)

\_\_\_\_\_  
(date)



Northwest Park Summer Nature Day Camp Discipline Policy  
Please read with your child camper and sign below.

Our big rule at Summer Nature Day Camp is that we have a good time, so when there is conflict, campers need to realize no one is having a good time. It is not fun to be hit, called names, pushed or treated disrespectfully. Campers don't spit, throw items, use bad words, or leave our Camp Teacher without permission. Campers treat each other just the way that they want to be treated. It is not fun to have to sit in time out, miss out on fun activities or be sent to the office.

This is how we handle discipline at Summer Nature Day Camp:

- We redirect the child's behavior
- We will use positive reinforcement
- We will use a brief time out

These actions listed above usually stop the undesired behavior.  
However, in an unusual situation we may have to continue on to:

- Send the camper to talk with the Camp Director. A behavior slip will be issued as first warning- this will include the negative behavior, and how the camper plans on changing that behavior into positive behaviors. The camper will sign the slip.
- If the behavior repeats itself, the parents will be called and asked to meet with the Camp Director.
- If the issue is still unresolved after the first two steps, parents will be called to pick up camper and camper will be removed from camp.

We want all of our camp community to get the best experience out of our Summer Nature Day Camp. So let's gear up and get ready for a fun time together. Bring your sense of adventure with you, and leave your negativity at the door when you arrive.

Please note that Northwest Park reserves the right for immediate suspension/expulsion from camp under severe circumstances. (Weapons, unsafe behavior to self and others, damage to Northwest Park property.) If your child is removed from camp, you will not be refunded.

Camper's signature \_\_\_\_\_ Date \_\_\_\_\_  
Parent's signature \_\_\_\_\_ Date \_\_\_\_\_

**TOWN OF WINDSOR**  
**Applicant Information and Release of Liability**

Disclosure:

The Town of Windsor's Summer Nature Camp program at Northwest Park involves a variety of activities and challenges that include games, initiatives, hiking, fire building, canoeing, and use of the Windsor Challenge Course and off site travel. All activities are challenge by choice, that is, the level of participation is determined by the individual at all times. There is risk involved in all activities associated with participants and the participant of the program assumes the risk. It is the policy that all participants have health insurance coverage. Information on this coverage must be made known to the instructors of the program prior to the onset of all activities. All information will be kept confidential.

Applicant Information:

1. Name: \_\_\_\_\_
2. Full Address: \_\_\_\_\_
3. Daytime Phone Number: \_\_\_\_\_
4. Evening Phone Number: \_\_\_\_\_
5. Emergency Phone Number: \_\_\_\_\_
6. Date of Birth: \_\_\_\_\_
7. Name of Insurance Company: \_\_\_\_\_

Release of Liability:

I understand that the Summer Nature Camp program and the use of canoeing and challenge course may be both physically and mentally demanding. I affirm that I am in good health and that I am not under any professional care for any condition that will limit my ability to safely participate with the guidelines. I recognize the inherent risk of injury that could result during canoeing, challenge course, archery, and off site travel. I release the Town Council, Town Staff, Northwest Park Staff, Volunteers, and Campers liability for and injury that may occur to me during the Summer Nature Camp program.

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_